



To: St. Joseph Montessori School Membership

From: The Nominations Committee of SJMS Board of Trustees
Michelle Reed, Carl Faller, Alan Johnson

Date: March 19, 2010

Spring is almost here, and we are beginning the election process for the SJMS Board of Trustees. The Nominations Committee wishes to engage your help in finding skilled, thoughtful, and dedicated people willing to serve on the Board of St. Joseph Montessori School. The Board of Trustees is the school's legally recognized governing body and is the guardian of its mission and viability.

We have elected positions opening at the end of this school year and must begin the election process to fill these positions with the best people possible. The elected term for a Trustee is for **three (3) years** commencing in June. In addition to elected members, the Board of Trustees makes appointments to the Board for one-year terms commencing in July. Please review the enclosed description of Board member responsibilities.

You may nominate yourself or anyone you believe would make a good trustee, especially those in finance, development, marketing, or planning. This year in particular, the Board of Trustees is *seeking an accountant to serve as Treasurer*. We encourage you to include those outside of our community as possible nominees. You may remain anonymous if you prefer, but please think very hard about this and let us hear from you. The nominations committee is charged with identifying, screening, and recommending prospective trustees.

Your suggestions for nominees must be returned to the school office as soon as possible to allow nominees time to consider the nomination. The last date for nominations is April 16, 2010. Resume forms will be sent to all nominees the following week. Contact Michelle Reed at michelle.reed@wright.edu if you have questions.

Thanks for your help!

I wish to nominate the following for the Board of Trustees of St. Joseph Montessori School:

Signed: (optional) _____

Please return to the school office or email the information to michelle.reed@wright.edu