

# SJMS \* REQUIRED INFORMATION

State reporting laws and emergency closing procedures require SJMS to collect the following information for all families. Please be complete.

## 1. LOCAL SCHOOL DISTRICT AND NEIGHBORHOOD SCHOOL

**For all Kindergarten through 8<sup>th</sup> Grade Students:** In 2005, the Ohio Department of Education established a mandatory reporting requirement for all non-public schools like SJMS. Every year, we must provide the following information for every K-8 student in order to receive state funding which supports the school nurse, tutor, language therapist, and psychologist.

**Lottery and alternative schools do not apply:** it must be your child's neighborhood school only. If you do not know your child's neighborhood school, you may call your local district to find out.

<b>Child's Name:</b>	<b>Grade:</b>	<b>Public School District:</b>	<b>Public School Name:</b>
<i>Example: Annie McCarrick</i>	2 <sup>nd</sup>	Columbus Public Schools	Indian Springs Elementary
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

## 2. EMERGENCY CLOSING INFORMATION

**For Emergency Closings during the school day** (for example, in a snow emergency): it is essential that you collect your child(ren) in a timely manner. Indicate your preference.

1. \_\_\_\_\_ My child(ren) should ride the bus as usual. I will make appropriate provision for his/her arrival home.  
**I agree to be responsible for being aware of radio announcements announcing changes in bus pick-up times.**
2. \_\_\_\_\_ My child(ren) should remain at school or After Care until I pick her/him up.  
**Because of the emergency situation, I will pick up my child as soon as possible.**
3. \_\_\_\_\_ Anyone on my emergency contact form may be allowed to pick up my child(ren).  
**If I can not be reached in a timely manner, I authorize the school to contact anyone on my emergency contact list.**

Please discuss this arrangement with your child(ren) so they understand the emergency procedure you requested.

**Parent:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent:** \_\_\_\_\_ **Date:** \_\_\_\_\_