

ST. JOSEPH MONTESSORI SCHOOL

ACCEPTABLE USE OF TECHNOLOGY RESOURCES

Please take a moment to review the following Dos and Don'ts with your child(ren). Students will not be able to use computer equipment at SJMS until a signed form is on file in the office.

Do:

- Take care of the equipment.
- Ask a teacher for help with computer or printer problems.
- Print just one copy of a document.
- Use the internet and computers for school assignments.
- Follow instructions of teachers, librarians, and technology coordinator.
- Leave computer on.
- Close programs safely.
- Immediately back out of questionable sites.
- Before printing in color, ask a teacher for permission.

Don't:

- Have food or drinks around computer equipment.
- Share school passwords.
- Access inappropriate web sites or material.
- Access chat-rooms, email accounts, or instant messaging.
- Download games, game cheat codes, simulations, music files.
- Change any computer settings, hardware, parts, or cabling.
- Manage a personal web page on school computers.
- Burn software or music.
- Bring personal software and load on school computers.

Parent / Guardian

As a parent or guardian of this student, I have read the Acceptable Use of Technology Resources of St. Joseph Montessori School. I understand that access is designed for educational purposes. I also recognize it is impossible for the diocese, school, and school staff to restrict all access to controversial materials, and I will not hold them responsible for materials acquired online. Further, I accept full responsibility for supervision if and when my child's use is not in a school setting.

Parent or Guardian Printed Name: _____

Signature: _____ **Date:** _____

Student

As a student of St. Joseph Montessori School, I have read the Acceptable Use of Technology Resources of St. Joseph Montessori School. I understand that access is designed for educational purposes. I also recognize it is impossible for the diocese, school, and school staff to restrict access to all controversial materials, and I agree to abide by the rules in this document.

I also understand that I am responsible for my time using the technology resources at St. Joseph Montessori School.

Student's Printed Name: _____ **Room:** _____

Signature: _____ **Date:** _____